

Buildings Subcommittee Meeting Minutes

January 7, 2019

1. Attendees: Nancy Andrews, Joe Fenech, Lynne Goodin, Mike Hefleng, Greg Keffer, Chris Rider, Jon Schmidtke
2. New Business:
 - a. Determined monthly meeting schedule
 - i. 2nd Monday of each month, 11:00 AM to 12:00 PM, Chateau Arts & Crafts room
 - ii. Open to all residents
 - iii. Minutes will be posted on Portal
 - b. Current/potential Building Subcommittee Teams and leads:
 - i. Villa Acoustics – Jon Schmidtke
 1. Team members have been identified
 2. The team is currently in the process of identifying engineers to evaluate acoustics and make recommendations
 - ii. Villa Storage/Garage Organization – Greg Keffer
 1. Team members have been identified
 2. Will begin during the week beginning 1/14. Dependent upon Christmas decoration removal
 - iii. Chateau Paint Color Selection – Nancy Andrews
 1. Team members have been identified
 2. Color recommendations will be developed by the end of January
 - iv. Building Checklists – Mike Hefleng
 1. Team members have been identified
 2. Team will be identifying the items on the checklists that residents can complete
 3. Villa checklists are currently being developed
 - v. Chateau Storage Organization – Chris Rider
 1. Team members have been identified
 2. Team will work with Cathy P. to develop plan to organize the Chateau's storage areas, closets, ballroom, etc.
 3. Team will review Arts & Crafts room locker storage policy
 - vi. Buildings Maintenance Schedule – Greg Keffer
 1. Team members have been identified
 2. Team will begin development and documentation of a buildings maintenance schedule
 - c. Additional discussion items
 - i. Greg and Mike will set up meeting with Lee C.
 - ii. Temperature of indoor pool area
 - iii. Temperature of men's and women's locker rooms
 - iv. Temperature of the women's restroom in the Villa (too hot)
 - v. Condition of Chateau & entrance Christmas lights