

Britton Falls by Del Webb HOA Architectural Review Form

(Please be as detailed as possible)

- ❖ Allow thirty (30) days for approval process. If a recommendation has not been received within thirty days, it should be considered denied.
- ❖ **All proposals MUST include a Surveyor's/Plot Plan with area of proposed change clearly marked as well as photos of the proposed improvement. Proposals without this information will not be considered.**
- ❖ Homeowner is responsible for obtaining any necessary building permits.
- ❖ You may apply for more than one change per form (i.e., a fence and a deck).
- ❖ If you are requesting to replace or exchange a "street tree" in the right of way area in front of your home, you may only replace it with the same type of tree. This is due to restrictions set forth by the Municipalities in your area.

Name: _____ Lot Number: _____

Address: _____

Phone: _____ Email: _____

Please describe the change in detail including proposed structure, materials to be used and/or size (height) and square footage:

List any required building permits: _____

As marked on your plot plan, does this addition/improvement extend into any Common Area, Drainage, Utility, or Sewer Easement, Landscape or Lake Easement? _____

Who will be performing the work? _____

What is the proposed start date? _____

Does your property border a lake or walking trail? _____

By signing below, I understand that I am required to obtain Board approval before making any improvements/additions to my home by the Covenants and Restrictions. I acknowledge my obligation to allow sufficient time for the processing of my request

Signature: _____ Date: _____

By signing below, I acknowledge and agree to all of the following.

1. I am required to obtain architectural approval before making any improvements or additions to my home.
2. I am obligated to allow sufficient time for the processing of my request.
3. I have read and will fully comply with the Declaration and the Design Guidelines in their entirety. It is my responsibility to research and adhere to all guidelines specified by the Design Guidelines. Modifications Committee shall not bear any responsibility for ensuring the structural integrity or soundness of approved construction or modifications, nor for ensuring compliance with building codes, zoning or PUD ordinances, and/or other governmental requirements.
4. Prior to excavation, I am responsible for location of all underground utilities. Digging should not commence until underground utility locations are marked.
5. I am responsible for all clean-up of the project. I will make sure that all debris, sod, soil, and so on are removed and hauled to the proper waste sites.
6. If the project causes injury to or encroachment upon adjacent property or public property, I am responsible for any necessary repairs and the removal of any encroachments.
7. I am responsible for damages to residential irrigation systems that may result from the project.
8. I acknowledge that if any work does not conform to the approval of the Modifications Committee or to the Design Guidelines, I am liable for all costs necessary to bring the work into compliance. This approval action does not relieve me from any Declaration or Design Guidelines Requirements.

Your checklist for submittal—before submitting have you included:

Plot plan with location of proposed improvement(s) clearly marked?

Pictures or drawings of proposed improvements?

Submissions will not be reviewed without these items.

Signature: _____ Date: _____

Return to:

John Doehrman, Property Manager, brittonfalls@comcast.net
c/o Britton Falls by Del Webb HOA
13079 Del Webb Parkway Fishers, IN 46037
Phone: (317) 288-0532 x1002 Fax (317) 288-9284